# Alternate Chapter Representative to the Regional Committee

This position is a 1 year commitment to the Chapter.

\*\*Up to 25 hours of Appraisal Institute continuing education (CE) credit may be earned for service to the Appraisal Institute. Please refer to Regulation No. 10: Continuing Education for more details.\*\*

Chapters may elect Alternate Chapter Representative(s) to the Regional Committee. If the Chapter President or a Chapter Representative to the Regional Committee is unable to attend a Regional Committee meeting, the Chapter President shall notify the first Alternate Chapter Representative and request that such Alternate attend the Regional Committee meeting.

## Reporting

The Alternate Chapter Representative to the Regional Committee shall report to the Chapter Board of Directors.

# Composition

Chapters may elect Alternate Chapter Representative(s) to the Regional Committee. If the Chapter President or a Chapter Representative to the Regional Committee is unable to attend a Regional Committee meeting, the Chapter President shall notify the first Alternate Chapter Representative and request that such Alternate attend the Regional Committee meeting. If the first Alternate is unable to attend, the Chapter President shall proceed down the list of elected Alternate(s) until one who is able to attend the Regional Committee meeting is found or the list is exhausted. The Chapter President shall provide notice delivered in writing to the Regional Chair of the use of Alternate Chapter Representatives to the Regional Committee.

#### **Duties**

- Attend two regional committee meetings per year and perhaps two preparatory meeting per year is also required;
- Review the 45-Day Notices and any other materials related to the meeting in preparation.

### **Diversity**

It is the goal of the Appraisal Institute to foster a corporate culture that so thoroughly embraces diversity that it no longer needs a diversity committee or diversity initiative; diversity is integral to every aspect of the Appraisal Institute.

The Appraisal Institute is committed to being an organization that encourages and supports the perspectives and talents of every individual and embraces all people interested in pursuing a professional appraisal career, enabling all to contribute at their highest potential. Diversity also includes political and opposing opinions. The Committee Chair should make sure the committee members with differing opinions are free to express their opinions during meetings.

# Alternate Chapter Representative to the Regional Committee Alternate Regional Representative

Minimum Qualifications

- Be a Designated Member or Candidate of the Chapter in good standing
- Continuing education is complete
- Have not been subject to a publishable disciplinary action by the Appraisal Institute within the five
   (5) years prior to election or appointment
- E-mail address and Web access

# Desirable Qualifications

- Willing to travel to and attend two 8-hour Regional meeting per year
- Pay personal travel expenses related to the out of state Region meeting (dependent upon Chapter and/or Region funding)

  Perceptive (discern key points to report to Chapter)
- Effective communicator
- Able to build important/key relationships
- Able to work collaboratively
- · Attend chapter meetings and board of director meetings to stay informed of current chapter issues